



# Nigerian Institute of Public Relations

(Established in 1963 and chartered by Decree 16 of 1990)

Plot 4, Adeniji Estate, Off Odusanmi Street, Off Wemco Road, Ogba Industrial Estate Lagos.

Tel: 0808 130 2618, 0818 243 6770. info@nipr.org.ng

Suite 4 Block A, A.R.O Plaza, Herbert Macaulay Way, Zone 6, Wuse, Abuja  
07010383277, 09094367076. abuja@nipr.org.ng

for public relations and communication management

Affix 2 Recent  
Passport  
Photographs with  
your name at the Back

## APPLICATION FOR MEMBERSHIP

**IMPORTANT: PLEASE READ THE ATTACHED GUIDANCE NOTES BEFORE COMPLETING THIS FORM AND ALSO ENCLOSE COPIES OF YOUR CREDENTIALS.**

I.....  
hereby apply for admission as a member of the Nigerian Institute of Public Relations and attest to the accuracy of the information contained in this application. I agree to accept the Institute's decision regarding this application. I also agree to submit any further evidence that may be required and to attend a personal interview, if so invited. If admitted, I agree to do all in my power to maintain and enhance the prestige of public relations practice and to adhere to the Code of Ethics

Dated this.....day of.....20.....Signed.....

GSM No:.....E-mail Address.....Gender (M/F).....

PLEASE NOTE THAT THIS FORM BECOMES INVALID IF YOU DO NOT RETURN IT WITHIN ONE YEAR FROM THE DATE OF PURCHASE.

### INSTITUTE RECORD

Date Application Recorded:  
.....  
Registration Fee Paid & Receipt  
No:.....  
Admitted:.....  
On:.....  
Transferred:.....

SURNAME OF APPLICANT: .....

FIRST & MIDDLE NAMES: .....

DATE OF BIRTH & AGE:..... MARITAL STATUS: Single  Married  Widowed  Divorced

RELIGION ..... STATE OF ORIGIN ..... LGA .....

ORGANISATION: .....

BUSINESS ADDRESS (LOCATION AND POSTAL): .....

NATURE OF ORGANISATION'S BUSINESS OR ACTIVITY: .....

YOUR POSITION IN THE ORGANISATION: .....

RESPONSIBLE TO: .....

TENURE IN THIS POSITION FROM: .....

DO YOU DEVOTE SOME/ALL YOUR TIME TO PUBLIC RELATIONS PRACTICE? .....

EXPLAIN NATURE OF DUTIES: .....

IS YOUR PUBLIC RELATIONS WORK RECOGNISED BY YOUR ORGANISATION AS YOUR PRIMARY FUNCTION? .....

EDUCATIONAL BACKGROUND (STATE SCHOOL, COLLEGES, UNIVERSITY ATTENDED WITH DATES): .....

**Part B - History of Applicant: Please list your appointments over the last 10 years starting with your current post:**

For NIPR Use Only	Dates (Day, Month and Year)	Name of Organisation
	Tenure Started.....	Street Address.....
	Tenure Ends.....	City.....State.....
		Country..... Telephone:.....

Appointment and to whom reporting:

Specific public relations duties:

For NIPR Use Only	Dates (Day, Month and Year)	Name of Organisation
	Tenure Started.....	Street Address.....
	Tenure Ends.....	City.....State.....
		Country..... Telephone:.....

Appointment and to whom reporting:

Specific public relations duties:

For NIPR Use Only	Dates (Day, Month and Year)	Name of Organisation
	Tenure Started.....	Street Address.....
	Tenure Ends.....	City.....State.....
		Country..... Telephone:.....

Appointment and to whom reporting:

Specific public relations duties:

**Part C1 - Academic & professional Qualifications with dates & awarding Institutions:**

**Part C2 - Membership of (other) Professional bodies with dates & Grades:**

**Part D Experience** Detail how the items relate to your current or/and previous appointments and the number of years of experience in each case (a continuation sheet may be used)

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1. Publications (books and other published works)

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2. Print production

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3. Film or audio-visual work

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4. Exhibition and display

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5. Advertising

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6. Media relations

(a) Press

(b) Radio

(c) Television

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7. Conferences and Seminars

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8. Parliamentary liaison

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9. Federal, State and Local Government liaison

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10. Relations with special interest groups

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11. Relations with industry and commerce

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12. Community relations

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13. International relations

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14. Employee relations

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15. Consumer and dealer relations

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16. Financial and shareholder relations

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17. Research

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18. Communication from and about the public to your employing organisation

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19. Planning, budgeting and managing public relations programmes

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20. Formulating public relations policies

**Part E - Endorsement**

I have read the statement made by the applicant which are to the best of my knowledge and belief correct. I have studied the guidance note and from my present knowledge consider that the applicant's qualifications warrant consideration being given by the Membership Committee and by the Council to his/her admission to the Grade I have indicate

I hereby vouch as to the good character and general suitability of the applicant. I further agree to provide the Membership Committee with any further guidance it may require

**1ST SPONSOR:**

Grade recommended for applicant:.....  
No. of years you have known applicant:.....  
Name of Sponsor in capital letters:.....  
Organisation:.....  
Membership Grade & Date:.....  
Signature, Date & Practice Number :.....

*(Please note that only up-to-date financial members will be Acknowledged)*

**2ND SPONSOR:**

Grade recommended for applicant:.....  
No. of years you have known applicant:.....  
Name of Sponsor in capital letters:.....  
Organisation:.....  
Membership Grade & Date:.....  
Signature, Date & Practice Number :.....

*(Please note that only up-to-date financial members will be Acknowledged)*

All application must be accompanied by a remittance covering the Registration fee

Amount forwarding in Cash/Cheque (if in cheque, quote Bank & check No.).....

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**FOR NIPR OFFICIAL USE ONLY  
STATE CHAPTER RECOMMENDATION**

Name of Chapter

Grade recommended for applicant:.....  
Name in capital letters:..... Signature & Date:.....  
Office held in Chapter:.....  
Membership Grade /Practice Number:..... Organisation:.....

**MEMBERSHIP & ACCREDITATION COMMITTEE**

Date processed:.....  
Admitted/Rejected or Deferred (with reasons):.....  
If admitted state Category:.....  
Name & Signature of Chairman:.....  
Name & Signature of Secretary:.....  
Other Comments:.....  
.....  
.....

NATIONAL PRESIDENT REMARKS